



University of Macau

Library Acquisitions Suggestion Form

Type of Material(s) Book A/V Material Database Journal Other _____

No	Author/Editor	Title	Edition & Year	Publisher	ISBN/ ISSN	Remark
1						Reserve <input type="checkbox"/>
2						Reserve <input type="checkbox"/>
3						Reserve <input type="checkbox"/>
4						Reserve <input type="checkbox"/>
5						Reserve <input type="checkbox"/>
6						Reserve <input type="checkbox"/>

Instruction: Kindly fill out the form as much information as you can.

The University Library will **not** reserve the recommended item(s) for you except that RESERVE is checked.

<p><u>Requester's Information</u></p> <p>Name: _____</p> <p>Dept/Faculty: _____</p> <p>E-mail: _____ Tel: _____</p> <p>Signature: _____ Date: _____</p> <p><input type="checkbox"/> Please notify me once the request is approved.</p>	<p><u>For University Library Use Only</u></p> <p><input type="checkbox"/> Order <input type="checkbox"/> Not Order</p> <p>Approved by Librarian/Associate Librarian: _____</p> <p>Comments: _____</p>
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*** Please put this form into the "Suggestion Box" or hand it to the Circulation Counter or Reference Desk in the University Library***